



JOB DESCRIPTION

POSITION TITLE: Child Care Provider

FLA STATUS: Hourly

EMPLOYMENT STATUS: Volunteer

DATE LAST UPDATED: 4/12/23

POSITION SUMMARY

This position facilitates child care at Hannah's Home. The provider is responsible to prepare and feed meals for children, change diapers and oversee rest and playtime.

REPORTING RELATIONSHIPS

Position reports to: Volunteer Coordinator

Positions supervised: None

DUTIES AND RESPONSIBILITIES

- Keep up-to-date records of children's activities and development
- Prepare and serve meals
- Ensure children have enough physical activity, rest and playtime
- Maintain communication with parents and staff
- Report anything unusual or concerning
- Report any signs of abuse or neglect

QUALIFICATION AND EXPERIENCE

Education, experience, licensing and certification

- CPR certification (trainings are organized by Hannah's Home)
- Experience with children preferred
- Ability to lift 25 pounds without assistance
- Ability to stand and/or move during a shift
- Ability to work independently and as part of a team
- Some high school preferred
- Positive attitude and friendly demeanor
- Level 2 background check that requires fingerprinting

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer. Requirements are representative of minimum levels of knowledge, skills or abilities.